

THE ADMISSIONS PROCEDURE EXPLAINED

Applications to the school and Pan-London form must be submitted by **Friday 23rd October 2009**.

For Church of England candidates the final date for receipt of the Clergy Form is **Monday 7th December 2009**. The purpose of the form is to establish the family's religious background, commitment to the faith and current involvement with the church. The admissions policy states that, in the case of Church of England candidates, priority is given "to girls whose parents have a voluntary position of responsibility in the Church. "Position of responsibility" means a current PCC member, a *Reader, or a churchwarden".

* A Reader is someone who is formally licensed by the Bishop to read the lessons, to preach the sermon and to assist the clergy in the parish in public worship. It is a licensed form of ministry.

The St Marylebone Assessment Day will take place on **Saturday 5th December 2009**. Candidates should come prepared for their tests with the necessary writing equipment (i.e. pen, pencil, rubber). All applicants should sit the assessment test which is usually 1 hour English and 1 hour non-verbal reasoning.

Performing Arts Places

Auditions for Performing Arts places will take place *for those called for audition* on **Saturday 21st November 2009**. Audition places will be allocated once the Performing Arts department has reviewed the information provided in and with their Performing Arts application form.

Applicants not offered places in their application for a Performing Arts place will be considered under Church of England or Open criteria, as appropriate, as indicated on the Supplementary Information Form.

Church of England and Open Places

With the results of the Assessment Day, the school forms the applicants into 4 ability bands. Applicants are divided into 8 groups according to the type of place they have applied for:

- ~ Each Church of England Group band has 20 places
- ~ Each Open Group band has 14 places

If there are more candidates in any group or category than there are places available, the order in which places will be offered will be based on where the candidates live. We offer to those living nearest the school at the date of application to it, as measured by the shortest walking route. The distance of the shortest walking route is measured, using the road network, from the centre of the child's home address to the nearest school entrance for pupils, as measured by the Local Authority's computerised measuring system. Where it is necessary to differentiate between applicants living in flats using the same entrance, priority will be given to the applicants living closest to the ground floor, and then by ascending floor number.

For this purpose, the address of a candidate is the permanent domestic address of the parents. Business addresses are not acceptable. If your child does not live with both parents, it is the address of the parent, guardian or carer with whom the child lives permanently or for the greater part of the week. If access is equal then it is the address nearest to the school.

ADMISSIONS 2009

There were 1030 applications for the 2009 entry to the St Marylebone School. 120 places were offered of which 12 were Specialist Performing Arts places. There were 102 appeals, one of which was successful.